

Document Pack



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

MONDAY, 4 DECEMBER 2017

TO: ALL MEMBERS OF LICENSING SUB-COMMITTEE "A"

I HEREBY SUMMON YOU TO ATTEND A MEETING OF **LICENSING SUB-COMMITTEE "A"** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN AT 10.00 AM, ON TUESDAY, 12TH DECEMBER, 2017** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Kevin Thomas
Telephone (direct line):	01267 224027
E-Mail:	kjthomas@carmarthenshire.gov.uk
Ref:	AD016-001

LICENSING SUB- COMMITTEE “A” 7 MEMBERS

THREE MEMBERS OF THE SUB-COMMITTEE WILL PRESIDE OVER EACH APPLICATION. THE MEMBERS OF THE SUB-COMMITTEE WILL BE DRAWN FROM THE FOLLOWING SEVEN MEMBERS ON A ROTATIONAL BASIS AS REQUIRED.

- | | |
|--------------------------------------|---------------------|
| 1. Councillor Fozia Akhtar | (Labour Group) |
| 2. Councillor Mansel Charles [Chair] | (Plaid Cymru Group) |
| 3. Councillor Ann Davies | (Plaid Cymru Group) |
| 4. Councillor Rob Evans | (Independent Group) |
| 5. Councillor Amanda Fox | (Labour Group) |
| 6. Councillor Ken Howell | (Plaid Cymru Group) |
| 7. Councillor Elwyn Williams | (Plaid Cymru Group) |

NOTE:

IN THE EVENT OF LESS THAN THREE OF THE ABOVE MEMBERS BEING UNABLE TO PRESIDE ON ANY APPLICATION, SUBSTITUTES WILL BE DRAWN FROM OTHER MEMBERS OF THE LICENSING COMMITTEE.

A G E N D A

1. **DECLARATIONS OF PERSONAL INTEREST.**
2. **APPLICATION FOR THE GRANT OF A PREMISES LICENCE -
BOLEYN'S BISTRO, 13 OLD CASTLE ROAD, LLANELLI SA15
2SL.** 5 - 36

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LICENSING SUB COMMITTEE

12/12/2017

SUBJECT AND PURPOSE

Application for the Grant of a Premises Licence.

Boleyn's Bistro, 13 Old Castle Road, Llanelli SA15 2SL.

KEY DECISIONS REQUIRED:

The Sub Committee considers the application and all the representations and evidence that have been submitted and have regard to the Authority's Licensing Policy and National Guidance.

REASONS:

1) The committee is obliged to promote the licensing objectives which are: -

- The Prevention of Crime and Disorder.
- Public Safety.
- The Prevention of Public Nuisance.
- The Protection of Children from Harm.

Relevant Scrutiny Committee Consulted NA

Exec Board Decision Required NA

Council Decision Required NA

Executive Board Portfolio Holder: Councillor P M Hughes (Environmental & Public Protection)

Directorate: Communities

Name of Head of Service

Mr Robin Staines

Report Author

Andrew Rees

**Designation: Head of Housing
& Public Protection**

Licensing Officer

Tel No. 01267 228960

E Mail Address:

RStaines@carmarthenshire.gov.uk

Tel No. 01267 228787

rarees@carmarthenshire.gov.uk



EXECUTIVE SUMMARY
Licensing Sub Committee 12/12/2017

SUBJECT

Application for the Grant of a Premises Licence.

Boleyn's Bistro, 13 Old Castle Road, Llanelli SA15 2SL.

To consider an application from Debra Evans for the grant of a premises licence in respect of the above premises.

To permit :

Supply of Alcohol / Recorded Music: Monday to Saturday 12:00 – 00:00; Sunday 12:00 – 23:00
Opening Hours: Monday to Saturday 12:00 – 00:30; Sunday 12:00 – 23:30

A copy of the original application is attached as Appendix **A**.

The Licensing Authority has made representations. These are attached as Appendix **B**.

Public Health Services have made representations. These are attached as Appendix **C**.

Dyfed Powys Police have made representations. These are attached as Appendix **D**.

Another person has made a representation. However, consent has not been forthcoming to disclose this. The concerns raised are:

Noise and disruption caused by loud music and inebriated customers.

The remaining Responsible Authorities have not made representations in respect of the application.

DETAILED REPORT ATTACHED ?

NO



IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Mr Robin Staines

Head of Housing and Public Protection

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
N/A	NONE	NONE	NONE	NONE	NONE	NONE



CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Mr Robin Staines

Head of Housing and Public Protection

1. Local Member(s):

No local member involvement and therefore no consultation necessary.

2. Community / Town Council:

No Community / Town Council involvement and therefore no consultation necessary.

3. Relevant Partners:

The Responsible Authorities have been consulted regarding the application.

4. Staff Side Representatives and other Organisations:

There are no other organisations involved and therefore no consultation necessary.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Application Form and File Contents.	Boleyn's Bistro, 13 Old Castle Road, Llanelli SA15 2SL	Licensing Section, 3 Spilman Street, Carmarthen
Licensing Policy		Licensing Section, 3 Spilman Street, Carmarthen
National Guidance		Licensing Section, 3 Spilman Street, Carmarthen





Carmarthenshire
Application for a premises licence
Licensing Act 2003

For help contact
SCHLicensing@carmarthenshire.gov.uk
Telephone: 01267 228 924

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?



Yes

☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

debra

* Family name

evans

* E-mail

debraevans370@gmail.com

Main telephone number

01554778000

Include country code.

Other telephone number

07711358090

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☐ Applying as a business or organisation, including as a sole trader

☒ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

AI

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	37
* Street	albert street
District	
* City or town	llanelli
County or administrative area	
* Postcode	sa15 2sy
* Country	United Kingdom

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name	13
Street	old castle road
District	
City or town	llanelli
County or administrative area	
Postcode	sa152sl
Country	United Kingdom

Further Details

Telephone number	01554778000
Non-domestic rateable value of premises (£)	3,000

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

debra

Family name

evans

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="37"/>
Street	<input type="text" value="albert street"/>
District	<input type="text"/>
City or town	<input type="text" value="llanelli"/>
County or administrative area	<input type="text" value="carmarthenshire"/>
Postcode	<input type="text" value="sa15 2sy"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes

☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="debraevans370@gmail.com"/>										
Telephone number	<input type="text" value="01554778000"/>										
Other telephone number	<input type="text" value="07711358090"/>										
* Date of birth	<table><tr><td><input type="text" value="10"/></td><td>/</td><td><input type="text" value="06"/></td><td>/</td><td><input type="text" value="1975"/></td></tr><tr><td>dd</td><td></td><td>mm</td><td></td><td>yyyy</td></tr></table>	<input type="text" value="10"/>	/	<input type="text" value="06"/>	/	<input type="text" value="1975"/>	dd		mm		yyyy
<input type="text" value="10"/>	/	<input type="text" value="06"/>	/	<input type="text" value="1975"/>							
dd		mm		yyyy							
* Nationality	<input type="text" value="british"/>										

Documents that demonstrate entitlement to work in the UK

[Add another applicant](#)

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OPERATING SCHEDULE

When do you want the premises licence to start?

<input type="text" value="01"/>	/	<input type="text" value="11"/>	/	<input type="text" value="2017"/>
dd		mm		yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end

<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>
dd		mm		yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

Page 12

I am a small bistro offering home-cooked cuisine on the fringe of Llanelli town center. Since opening i have operated as a

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Continued from previous page...

BYO. Since re-launching my image I have decided to apply for a license so that I can offer a small quality range of world wines and beers which will be available to compliment my chosen menu. I have a main dining area, a service area, kitchen, a corridor with ladies loo, through to outside courtyard, where there is approx 15 covers at the rear of the premises is an outside mens toilet block and a garage which is used for storage and with lane access to the commercial bins area I have completed a WSET wine course so this is also a personal interest of mine so therefore if I am granted the license, then I shall endeavor to hold wine and cheese events and also a wine club, where my Bistro can also build a wider customer base through a more educational aspect allowing my customers to participate in further learning with world foods and wines. I run my business mainly on bookings only with preference to being more exclusive. I would need my license to be flexible as my bookings are sporadic. My client base has developed mainly through word of mouth advertising and is essentially made up of foodie, well traveled people who enjoy a more quirky, relaxed environment of good food, wine and ambiance. Amongst my customers are local members of Police, well known Local business owners, well known TV, Press and Music Artists and also Local Council Officials. I am also responsible for all the Town Council Buffets for Official events at The Mayors Parlor, Llanelli and The Old Town Hall. I will only keep a small select wine menu, which can be stored easily in small chillers in the service area. I don't intend to keep much back-stock as I am only small with 30 covers. I endeavour to continue to be exclusive and hope that a Personal premises license will help me develop.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

30

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PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

☐ Yes

☒ No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

☐ Yes

☒ No

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PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

☐ Yes

☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

☐ Yes

☒ No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Continued from previous page...

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PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

☒ Yes

☐ No

Standard Days And Timings

MONDAY

Start 12:00

End 00:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 12:00

End 00:00

Start

End

WEDNESDAY

Start 12:00

End 00:00

Start

End

THURSDAY

Start 12:00

End 00:00

Start

End

FRIDAY

Start 12:00

End 00:00

Start

End

SATURDAY

Start 12:00

End 00:00

Start

End

SUNDAY

Start 12:00

End 23:00

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☒ Indoors

☐ Outdoors

☐ Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

recorded music is only played when I have bookings which can be any time weekly between 12pm - 11pm monday -sat 4pm-10pm on sundays. eg bookings this week are friday eve 7pm-11pm, sat 5.30pm-11pm and sunday 7.30pm-10pm. My bookings are usually on a weekend. They fluctuate weekly.

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PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

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TUESDAY

Start	12:00	End	00:00
Start		End	

WEDNESDAY

Start	12:00	End	00:00
Start		End	

THURSDAY

Start	12:00	End	00:00
Start		End	

FRIDAY

Start	12:00	End	00:00
Start		End	

SATURDAY

Start	12:00	End	00:00
Start		End	

SUNDAY

Start	12:00	End	23:00
Start		End	

Will the sale of alcohol be for consumption:

☒ On the premises ☐ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Alcohol will be available when I have a booking which can be any afternoon or evening.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor
- ☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc

none as i am a family orientated venue

Continued from previous page...

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start 12:00

End 00:30

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 12:00

End 00:30

Start

End

WEDNESDAY

Start 12:00

End 00:30

Start

End

THURSDAY

Start 12:00

End 00:30

Start

End

FRIDAY

Start 12:00

End 00:30

Start

End

SATURDAY

Start 12:00

End 00:30

Start

End

SUNDAY

Start 12:00

End 23:30

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

to continue to build good rapport with local Police
carry out risk assessments
keep within specified licensing laws
keep noise to a minimum
to record and report any incidents
to ensure no inappropriate activities
to ensure methods of I.D are used.

b) The prevention of crime and disorder

it helps that I am a neighbor of Ilanelli police station and there is a constant presence of officers who visit or who are constantly in view of the premises, during daytime and eves. This creates a safe vibe for myself and my customers to inhibit any intentions of crime and disorder.

c) Public safety

to ensure appropriate risk assessments are carried out to eliminate risks, that all alcohol is stored safely and correctly, that all empties are disposed of correctly.

d) The prevention of public nuisance

to ensure that noise levels are kept to a minimum and within the correct legal times. to refuse the sale of alcohol to anyone over intoxicated or with intent to cause public nuisance.

e) The protection of children from harm

to ensure minors are not exposed to any unsuitable behavior and to ensure the sale and supply of alcohol is to over 18s by checking appropriate identification .

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card Issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an Immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

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NOTES ON REGULATED ENTERTAINMENT

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Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- **Plays:** no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - **Films:** no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - **Indoor sporting events:** no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - **Boxing or Wrestling Entertainment:** no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - **Live music:** no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - **Recorded Music:** no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
-

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

For detailed guidance on the fee structure, please refer to the table on Page 4, 5 and 6 of the guidance document.

* Fee amount (£)

100.00

DECLARATION

* I understand it is an offence, liable on summary conviction to a fine not exceeding level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

* I understand that I must now advertise my application.

* I understand that if I do not comply with the requirements my application will be rejected.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

debra louise evans

* Capacity

30

* Date

20 / 10 / 2017
dd mm yyyy

Add another signatory

Continued from previous page...

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/carmarthenshire/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

< Previous 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 Next >

Consent of Individual to being specified as premises supervisor

Debra evans

I

[full name of prospective premises supervisor]

of

**37 Albert Street
Llanelli
Sa15 2sy**

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Alcohol Premesis licence

[type of application]

by

Debra Evans

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

**Boleyn's Bistro
13 Old Castle Road
Llanelli
Sa152sl**

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Debra Evans

[name of applicant]

concerning the supply of alcohol at

Boleyn's Bistro
13 Old Castle Road
Llanelli
SA152SL

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

[insert personal licence number, if any]

Personal licence issuing authority

Carmarthenshire county council
01267228924

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

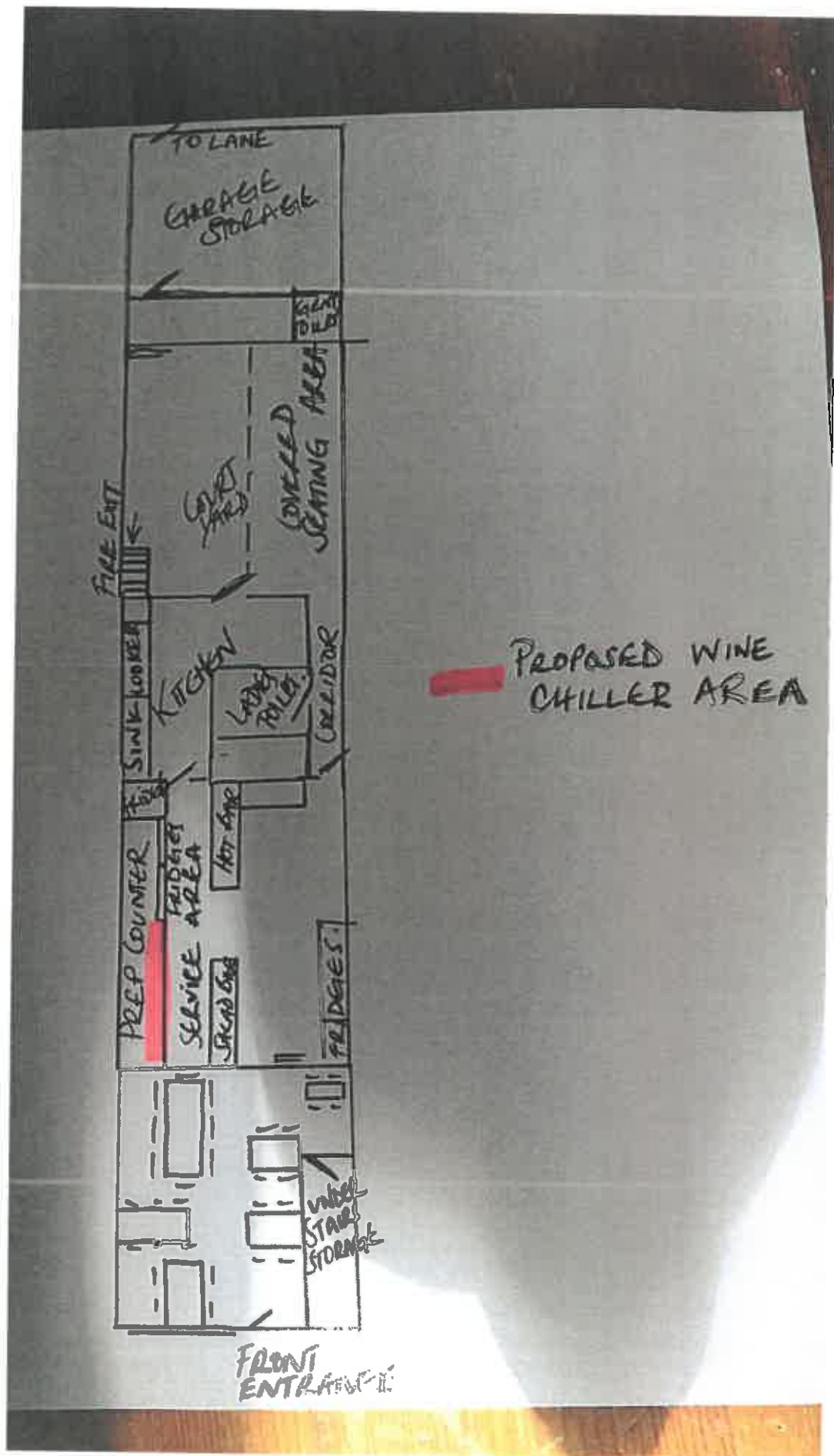
Debra Evans

Name (please print)

Debra Evans

Date

20/10/2017



Elch cyf / Your ref:

Fy nghyf / My ref:

Dyddiad / Date: 21st November
2017

Gofynner am / Please ask for:

Llinell Unlongyrchol / Direct Line:

E-bost / E-mail: publicprotection@carmarthenshire.gov.uk

Emyr Jones

(01267) 228717

Head of Housing and Public Protection
Carmarthenshire County Council
3 Spilman Street,
Carmarthen
SA31 1LE

Dear Sir,

RE: Application for a Premises Licence
Boleyn's Bistro, 13 Old Castle Road, Llanelli, Carmarthenshire, SA15
2SL
Application Date 20/10/2017

Further to the receipt of the above application, the Licensing Authority make the following representations:

a) Previous Enforcement Action / Prosecutions

The premises have not been licensed under the Act previously and there is no record of any temporary event notices having been submitted in relation to the premises. There have been no previous prosecutions or enforcement action taken by the licensing authority in relation to these premises.

b) Complaints.

There have been no complaints received by the licensing authority in relation to these premises, however the authority is aware that complaints regarding noise have been made to Environmental Health.

c) Responsible Authority Referrals.

The licensing authority is aware that complaints of noise have been received by Environmental Health.

d) Relevant Sections of the Statutory Guidance.

The Licensing Authority believes that the following sections of the Statutory Guidance are relevant to this licence application: - Section 1 Introduction, Section 2 relating to The Licensing Objectives, Section 5 relating to Premises

Robin Staines BA (Hons.), MA, MCiH

Pennaeth Tai & Ddogelu'r Cyhoedd
Adran Cymunedau

3 Heol Spilman, SA31 1LE.
Tŷ Elwyn, Llanelli, SA15 3AP.

Neuadd y Dref, Heol Iscennen, Rhydaman, SA18 3BE.

Head of Housing & Public Protection
Department for Communities

3 Spilman Street, Carmarthen, SA31 1LE.
Tŷ Elwyn, Llanelli, SA15 3AP.

Town Hall, Iscennen Road, Ammanford, SA18 3BE.



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MEWN POBL | IN PEOPLE

licences, Section 8 relating to Applications for Premises Licences and Section 10 relating to Licence Conditions.

e) Relevant Sections of the Local Licensing Policy.

The Licensing Authority believes that the following sections of Carmarthenshire's Licensing Policy are relevant to this licence application:- Section 3 Fundamental principles, Section 4 Conditions of Licence, Sections 5 – 9 relating to The Licensing Objectives and Section 11 relating to Licensing Hours.

f) Proposed Operating Schedule.

Having considered the current application and the operating schedule put forward by the applicant, the Licensing Authority believes that, if the application were granted, the wording set out in the operating schedule, which refers to the existing licence conditions, is not sufficiently precise to enable it to form clear enforceable licence conditions in accordance with section 18(2)(a) of the Licensing Act .

In view of the previous complaints of noise and following receipt of a letter of representation from Mr Aled Morgan in Environmental Health, the licensing authority requests that the applicant provide further detail regarding the steps that will be taken to ensure that activities which take place at the premises do not undermine the licensing objectives (See sections 5.1 – 5.6 of the Carmarthenshire Licensing Policy). After considering the additional information requested, I will be in a position to suggest whether it would be appropriate for any of the statements made in the operating schedule to be amended and attached as licence conditions.

These representations have been prepared on the 21st of November 2017 with the benefit of viewing the original application and representations from Environmental Health.

I would be grateful if the applicant could contact me to discuss the above representations at the earliest opportunity and certainly prior to the application being referred to a Licensing Sub Committee hearing for determination.

If you require any further information or assistance, please do not hesitate to contact me.

Yours faithfully,

Mr E O R Jones
Principal Licensing Officer

Eich cyf / Your ref:

Fy nghyf / My ref: AWM

Dyddiad / Date: 21st of November
2017

Gofynner am / Please ask for:

Aled Morgan

Llinell Uniongyrchol / Direct Line:

01269 598262

E-bost / E-mail:

PublicProtection@carmarthenshire.gov.uk

Mrs Debra Evans
37 Albert Street
Llanelli
Carmarthenshire
SA15 2SY

Dear Mrs Evans,

Re: Premises Licence Application

Boleyn's Bistro, 13 Old Castle Road, Llanelli, Carmarthenshire, SA15 2SL

Further to the receipt of the above application, I would like to make the following representations on behalf of the Environmental Health Team of Carmarthenshire County Council.

I am aware that the above mentioned premises has a history of "Public Nuisance" related complaints. These mainly relate to noise complaints from alleged entertainment held at the premises. I also note from the application details that:

- The premises is applying to be open to the public from 12:00 until 00:30 on Monday to Saturday and from 12:00 until 23:30 on Sunday
- The premises is applying for recorded music to be played inside the premises from 12:00 until 00:00 on Monday to Saturday and from 12:00 until 23:00 on Sunday.
- The location of the Premises, is within a terrace of mainly residential properties.
- The premises is attached to a residential property
- The proposed operating schedule is not clear in specifying what control measures will be employed to ensure the promotion of the "Prevention of Public Nuisance" Licensing Objective.

Robin Staines BA (Hons.), MA, MCIH

Pennaeth Tai & Diogelu'r Cyhoedd
Adran Cymunedau

3 Heol Spilman, Caerfyrddin, SA31 1LE.

Tŷ Elwyn, Llanelli, SA15 3AP.

Neuadd y Dref, Heol Iscennen, Rhydaman, SA18 3BE.

Head of Housing & Public Protection
Department for Communities

3 Spilman Street, Carmarthen, SA31 1LE.

Tŷ Elwyn, Llanelli, SA15 3AP.

Town Hall, Iscennen Road, Ammanford, SA18 3BE.



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MEWN POBL | **IN PEOPLE**

Given the above factors, along with my professional opinion and experience with similar venues across the county, I recommend the applicant to provide further information on how they intend to promote the "Prevention of Public Nuisance" Licensing Objective as a result of this Licensing Application. This information should assist me in making an informed decision as to whether or not appropriate conditions are necessary for this application.

If you wish to discuss the matter further, please do not hesitate to contact me.

Yours Faithfully

Mr A W Morgan
Environmental Health Practitioner
Environmental Health and Licensing Section



Heddlu Police DYFED-POWYS

Mark Collins
Prif Gwnstabl / Chief Constable

Pencadiys Heddlu Dyfed-Powys, Blwch Post 99, Llangynnwr, Caerfyrddin, SA31 2PF.
Dyfed-Powys Police Headquarters, PO Box 99, Llangunnor, Carmarthen, SA31 2PF.

• Ffôn/Tel : 101
01267 222020 y tu allan i ardal Dyfed-Powys
01267 222020 if outside the Dyfed-Powys area
• Ffacs/Fax : 01267 222185
• DX : Dyfed-Powys Police DX 120325 Carmarthen 4

Elch cyf. / Your ref.

Ein cyf. / Our ref.

Gofynnwch am: / Please ask for:

PRG610/MP

Mike Price
Divisional Licensing Officer
Telephone 101 extension 26464
email mike.price@dyfed-powys.pnn.police.uk

Mr EOR Jones
Principal Licensing Officer
Carmarthenshire County Council
3 Spilman Street
Carmarthen
SA31 1LE

Mrs. Debra Evans
37 Albert Street
Llanelli
Carmarthenshire
SA15 2SY

Tuesday 31st. October 2017

Dear Sir/Madam,

**Re: Grant of New Premises Licence – Boleyn's Bistro, 13 Old Castle Road, Llanelli,
Carmarthenshire. SA15 2SL**

Applicant – Debra Evans
Date completed application received – 20/10/2017

With reference to the above application for the Grant of a Premises Licence the following Licensing Activities are applied for.

Recorded Music indoors only

Monday to Saturday 12.00 to 00.00
Sunday 12.00 to 23.00

Supply of Alcohol on premises only

Monday to Saturday 12.00 to 00.00
Sunday 12.00 to 23.00

(DI)

Prif Gwnstabl • Mark Collins • Chief Constable.



Page 32

Mae Heddlu Dyfed-Powys yn croesawu goheblaeth yn Gymraeg a Saesneg. Byddwn ni'n eiohau ein bod ni'n ymateb yn eich dewls
laith ac ni fydd oedi mewn perthynas ag unrhyw cheblaeth drwy'r Gymraeg.

Dyfed-Powys Police welcomes correspondence in Welsh and in English, and we will ensure that we respond to any correspondence
through the language of your choice. Corresponding via the medium of Welsh will not endure any delay.

www.dyfed-powys.police.uk



With the premises open to the public

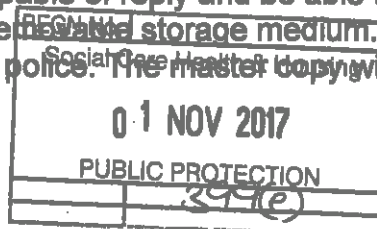
Monday to Saturday 12.00 to 00.30
Sunday 12.00 to 23.00

No Non Standard Timings

No Seasonal Variations.

With reference to the above application the Carmarthenshire Division of the Dyfed Powys Police will make the following representations.

1. The whole of the licensed area with entry and exit areas must be covered by CCTV cameras, and there must not be any hidden or obscured areas. This will deal with issues which may have arisen outside the premises when customers have been arriving or leaving.
2. The System must be installed by a company certified by SSAIB or NSI Gold standard.
3. Main entrance exit to have a camera meeting a minimum of 100%R image quality.
4. All footage must be of good quality and of a minimum performance capability sufficient to identify individuals.
5. It must be in colour.
6. It must record at a minimum of 12 images per second.
7. All images will be time and date stamped.
8. All footage during the hours of Licensable activities to be retained for a period of 30 days.
9. The CCTV system must operate continuously, and if a defect arises the police must be informed and immediate arrangements must be made to rectify the fault
10. All footage must on demand be made available to a Police Officer, Police Community Support Officer and Local authority Officer for viewing and a copy of that footage made immediately available to the above officers.
11. At all times during the period of operation of the premises there must be a competent person on the premises capable of reply and be able to undertake the export of recordings quickly onto a removable storage medium. Memory Stick, CD, or DVD format is acceptable to the police. The master copy will be available to the police on demand.



D2

12. The system must incorporate a means of transferring images from the hard-drive to a format that can be played back on any Microsoft Windows or MAC compatible computer. The application software required to launch and view recorded images must either be included as part of the standard operating system installed or be installed to the recorded media when the data is copied to that media.

13 The system must be registered with the Information Commissioner (Tel 0303 123 1113 or email registration@ico.org.uk)

Please refer to the Dyfed Powys Police CCTV requirement document for full specification. This can be accessed by contacting Pc. Rob Chapman at the Community Safety Office Ammanford Police Station telephone number 01269 590580 as a matter of urgency to discuss the above CCTV conditions prior to any agreement being reached. To ensure that any system installed complies with the requirements of the proposed licence conditions.

14. No open glass or glass vessels to be removed from the boundary of the premises.

15. The DPS to become a member of the local Pub Watch scheme and to support the BOBB scheme, 'Behave or be Banned'.

As per paragraph 6.7 within the Licensing Policy

16. The challenge 21 scheme to be adopted at the premises with notices and posters to be clearly displayed in the premises, near the entrances and bar areas. To emphasise to customers that they will be challenged if they look 21 and under.

17. No person under the age of 18 shall be employed on the premises whether paid or unpaid for the purpose of serving alcohol.

18. The consumption of alcohol by customers at the premises must cease at or before the end of opening hours as specified in the premises licence. Staff are required to collect all alcoholic drinks prior to the end of the opening hours as set out in the licence.

19. That there is a terminal hour of 22.30 in any outside location within the boundaries of the premises, for the consumption of alcohol.

As per paragraph 6.4 within the Licensing Policy

20. No children under the age of 16 years to remain on the premises after 22:00 unless they are attending a pre-booked event or function and in the company of a parent or responsible adult.

The above conditions the police believe are necessary and appropriate to promote the

Licensing Objectives.

I would grateful if you could contact me to discuss the above representations at your earliest convenience.

I submit the above for your consideration and comment.

Yours Sincerely

Mike Price

Divisional Licensing Officer

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